Bouncing Back?
Employment trends in the nonprofit sector

A report by Idealist.org
Summer 2011
key findings

Earlier this year we reached out to the thousands of organizations on Idealist to learn how they had been impacted by the financial crisis that hit our sector in the fall of 2008, and, more importantly, about how they were feeling about the future.

3,000 organizations from all over the country got back to us, and if we had to summarize their mood in two words (as of June 2011), we would say they were “cautiously optimistic.”

While the economy is still fragile, and while the whole sector is being very careful with its spending, this survey tells us there is reason for optimism. These were our key findings, laid out in more detail in this report.

looking back

• Late 2008, and much of 2009, was the worst time that many of these organizations remember
• 81% had to cut services, staff, or both
• Organizations that receive significant government funding were impacted most severely as federal, state, and local budgets were slashed

looking ahead

• Most organizations feel the worst might be over
• Only 9% of organizations will be reducing staff this year, and most are planning to hire more people
• Although things have improved, 34% of organizations aren’t budgeting for 2011 salary increases
• Most of those that are planning to increase salaries will do so by 1%-2%
• Many organizations said that in order to ensure their sustainability they need to be more creative and diversify their funding streams

common challenges

• Funding aside, the biggest challenge for the people who participated in this survey is having to juggle multiple roles and priorities in their work
• They are also struggling to provide affordable health insurance for their staff, and are not sure how changes to health care legislation are going to impact their organization
• 65% of those surveyed had no funding at all dedicated to their own professional development in Human Resources
• In many ways, what we learned from the data mirrored our experience at Idealist. Three years ago, as the whole sector froze or contracted, job postings on the site fell by almost 40%. Things started turning around last year, and by the first four months of 2011 job postings were higher than ever before.

Total number of job postings on Idealist in the first 4 months of each calendar year

2008 2009 2010 2011
3,000 voices
A profile of the 3,000 nonprofit organizations across the U.S. that took our survey

Is HR the full focus of your work, or do you also play other roles?

- yes, I do HR full-time
- no, I also have another role

What type of organization are you?

- arts, culture, humanities: 9%
- education: 19%
- environment, animals: 7%
- foundation: 4%
- human services: 18%
- health: 8%
- international/foreign affairs: 4%
- mutual membership society: 1%
- public/society benefit: 6%
- religion: 2%
- other: 22%

What is your organization’s annual budget?

- under $500,000: 28%
- $500,000 – $1,000,000: 15%
- $1,000,000 – $4,000,000: 29%
- $4,000,000 – $10,000,000: 13%
- over $10,000,000: 15%

What responsibilities do you have other than HR?

- board management: 36%
- communication: 53%
- executive: 40%
- finance: 44%
- fundraising: 50%
- IT: 32%
- legal: 16%
- office or facilities management: 52%
- volunteer management: 46%

How many staff do you have?

- 1 – 25: 64%
- 26 – 50: 12%
- 51 – 200: 16%
- 201 – 500: 5%
- 501+: 4%

“Whatever needs to be done, I do... The roles are kind of endless.”

idealist.org Employment trends in the nonprofit sector
where we were
a look at the past 3 years

Our survey showed that

55% of respondents were impacted by changes to government funding

81% of those impacted said the impact was negative

<table>
<thead>
<tr>
<th>How were you impacted by funding changes?</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>funding decreased, cut services, reduced staff</td>
<td>31%</td>
</tr>
<tr>
<td>funding decreased, cut services</td>
<td>26%</td>
</tr>
<tr>
<td>funding decreased, reduced staff</td>
<td>24%</td>
</tr>
<tr>
<td>funding increased, added services/staff</td>
<td>15%</td>
</tr>
<tr>
<td>funding increased, didn’t add services/staff</td>
<td>4%</td>
</tr>
</tbody>
</table>

“Due to budget cuts, we had to close programs and lay off staff...”

“We had to freeze hiring...”

“Struggled with cash flow as we waited for government money...”

“Doing more with less staff; everyone is doing two or three jobs...”

“We now have much lower reserves...”

“Hard to get donors, sponsors, funding... We lost two big grants and laid off staff...”
**looking ahead**

**hiring & salaries**

**“We made it through the hardest period, and we’re still here!”**

**“Private dollars are starting to trickle back in.”**

**“We will fill positions that become vacant & hire grant/specially funded employees.”**

**“We’re not growing much but are gaining stability with more active volunteers.”**

**“Our situation has improved but compensation is frozen.”**

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**How optimistic are you about the outlook for your organization this year?**

- More optimistic: 42%
- Less optimistic: 16%
- The same: 42%

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**What are your staffing plans for 2011?**

- Maintain current staffing levels: 49%
- Hire for new positions: 42%
- Reduce staff: 9%

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**How many people do you expect to hire in 2011?**

- 1 – 5: 82%
- 6 – 10: 9%
- 11 – 20: 4%
- 21 – 40: 2%
- 41 – 80: 1%
- 81+: 2%
**What positions are you planning to hire?**

<table>
<thead>
<tr>
<th>Position</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>program/direct services staff</td>
<td>69%</td>
</tr>
<tr>
<td>fundraising</td>
<td>36%</td>
</tr>
<tr>
<td>administrative</td>
<td>33%</td>
</tr>
<tr>
<td>communication</td>
<td>17%</td>
</tr>
<tr>
<td>accounting/finance</td>
<td>13%</td>
</tr>
<tr>
<td>technology</td>
<td>11%</td>
</tr>
<tr>
<td>executive</td>
<td>10%</td>
</tr>
<tr>
<td>human resources</td>
<td>5%</td>
</tr>
</tbody>
</table>

**What positions are most challenging to recruit?**

<table>
<thead>
<tr>
<th>Position</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>program/direct services staff</td>
<td>44%</td>
</tr>
<tr>
<td>fundraising</td>
<td>37%</td>
</tr>
<tr>
<td>executive</td>
<td>15%</td>
</tr>
<tr>
<td>administrative</td>
<td>11%</td>
</tr>
<tr>
<td>technology</td>
<td>11%</td>
</tr>
<tr>
<td>accounting/finance</td>
<td>8%</td>
</tr>
<tr>
<td>communication</td>
<td>8%</td>
</tr>
<tr>
<td>human resources</td>
<td>3%</td>
</tr>
</tbody>
</table>

**When recruiting, in addition to skills and experience, what is important to you?**

<table>
<thead>
<tr>
<th>Importance</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>very important</td>
<td>89%</td>
</tr>
<tr>
<td>somewhat important</td>
<td>11%</td>
</tr>
<tr>
<td>not important</td>
<td>0%</td>
</tr>
</tbody>
</table>

- **Understanding of your mission:**
  - very important: 89%
  - somewhat important: 11%
  - not important: 0%

- **Volunteer/intern experience with your organization:**
  - very important: 9%
  - somewhat important: 41%
  - not important: 50%

- **Volunteer experience with another organization:**
  - very important: 15%
  - somewhat important: 54%
  - not important: 31%

**What are your plans for staff salaries in 2011?**

<table>
<thead>
<tr>
<th>Change</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>no change</td>
<td>34%</td>
</tr>
<tr>
<td>increase 1% – 2%</td>
<td>25%</td>
</tr>
<tr>
<td>increase 3% – 5%</td>
<td>20%</td>
</tr>
<tr>
<td>increase 6% – 7%</td>
<td>1%</td>
</tr>
<tr>
<td>increase 8% +</td>
<td>1%</td>
</tr>
<tr>
<td>not sure yet</td>
<td>19%</td>
</tr>
</tbody>
</table>

"I believe that things are turning around but that it will take time – so my optimism is long term, not immediate term."
looking ahead

benefits

In 2011 (or your next plan year), do you expect your health insurance costs to:

<table>
<thead>
<tr>
<th>Change in Costs</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>go down</td>
<td>2%</td>
</tr>
<tr>
<td>stay about the same</td>
<td>36%</td>
</tr>
<tr>
<td>increase under 5%</td>
<td>19%</td>
</tr>
<tr>
<td>increase 5%-10%</td>
<td>26%</td>
</tr>
<tr>
<td>increase 11%-15%</td>
<td>10%</td>
</tr>
<tr>
<td>increase 16%-20%</td>
<td>4%</td>
</tr>
<tr>
<td>increase 21%-25%</td>
<td>2%</td>
</tr>
<tr>
<td>increase 26%</td>
<td>1%</td>
</tr>
</tbody>
</table>

“...We experienced an 11% increase this year so hope it is able to stabilize costs...”

“Don’t know how (the Affordable Care Act) will affect us.”

To learn more about the Affordable Care Act, please visit: www.healthcare.gov/law/about/index.html

If your costs are increasing, are you planning to reduce the type of health insurance you offer your staff? (i.e. higher co-pays, deductibles, change of network, etc.)

- yes, we plan to reduce it: 27%
- no, we plan to keep it the same: 73%

How will these increases be covered?

- organization will pay for the increased cost: 14%
- organization will share the increased cost with staff: 37%
- staff will pay for the increased cost: 49%

How do you expect the new Federal Affordable Care Act will affect your organization?

- positively impact our costs and/or benefit plan choices: 64%
- negatively impact our costs and/or benefit plan choices: 5%
- little change to our costs and/or benefit plan choices: 25%
- not sure yet: 6%

“Our health care costs have been spiralling out of control... With under 50 employees there are few alternatives from health insurance providers... We had to do higher co-pays & deductibles to make it cost effective.”
supporting your work

The work is important. The challenges are significant. What resources do you have for support?

What are the biggest challenges in your nonprofit HR work?

- managing multiple priorities*: 70%
- recruiting the right people: 58%
- financial factors affecting our ability to pay competitively: 47%
- staff development and retention: 46%
- rising costs of employee health insurance: 30%
- internal support for my work**: 26%
- external support for my work***: 16%

* including responsibilities outside of the scope of HR
** External support for my work (not enough opportunities to learn, network, and develop my skills)
*** Internal support for my work (not enough HR staff or support for HR initiatives)

How much money was dedicated within your organization to helping you develop your HR skills in 2010?

- none: 65%
- $1 – $100: 6%
- $100 – $500: 17%
- $500 – $2,000: 10%
- $2,000 – 5,000: 2%

“There is little funding for staff development, and never enough time to implement good initiatives.”

Other than Idealist, what resources are helpful to you?

- HR PANO (NYC-based organizations) www.hrpano.net
- Inside NGO (international relief/development organizations) www.insidengo.org
- Compasspoint www.compasspoint.org
- ASAE (for associations) www.asaecenter.org
- Minnesota Council of Nonprofits www.minnesotanonprofits.org
- Society for Human Resources Management www.shrm.org

“It’s challenging to get sound (legal & otherwise) advice on HR issues.”

“Financial factors make professional development difficult.”
about idealist

With more than 60,000 organizations and a million registered users, Idealist.org is the leading site for posting and finding nonprofit and social enterprise jobs, internships, and volunteer opportunities.

Most popular jobs on Idealist, by title, in 2010

executive director
director of development
administrative assistant
development associate
executive assistant
program manager
program coordinator
office manager
program assistant

Idealist has:

100,000 visitors a day and over 20 million page views a month

Free Email Alerts that notify hundreds of thousands of people when new listings are posted that match their interest and location

Tools for career development, including the Idealist Guide to Nonprofit Careers, a free book that anyone can download at www.idealist.org/careers

A series of 20 Graduate School Fairs in cities across the country for people who want to pursue careers for the public good, at www.idealist.org/gradfairs

Founded in 1995 and based in New York City and Portland, Oregon, Idealist is a 501(c)(3) organization that connects people, organizations, and resources around the world. We hope to see you on www.idealist.org soon!

Job postings in 2010 (top 5)

By State:
- New York 14,520
- District of Columbia 6,754
- Massachusetts 4,813
- California 4,372
- Illinois 1,588

By Job Function:
- communications 7,224
- advocacy 6,907
- fundraising 6,338
- management 4,187
- marketing 4,175

By Organization Type:
- education 13,221
- youth 12,545
- health & medicine 6,011
- community development 4,483
- housing & homelessness 4,381